

THE COMMERCIAL BANK (P.S.Q.C.)

INVITATION TO SHAREHOLDERS TO ATTEND THE EXTRAORDINARY GENERAL MEETING

The Board of Directors (the **Board**) of The Commercial Bank (P.S.Q.C.) (the **Company**) is pleased to invite you to the Shareholders' Extraordinary General Meeting on **Monday 16 September 2024**, at **Commercial Bank Plaza, Al Markhiyah Street, Al Dafna** at **6:30 p.m.** and virtually using the ZOOM application to discuss the Agenda of the meeting as below. In case the quorum of the meeting is not met, the second meeting shall be held on **Monday 23 September 2024** at the same location and time.

<b>Agenda of the Extraordinary General Meeting</b>	
<b>1)</b>	<p>To approve the amendment of Article (64) of the Company's Articles of Association to comply with the controls for the distribution of interim dividends to shareholders (quarterly or semi-annually) issued by the Qatar Financial Market Authority as follows:</p> <p><i>“Upon deducting the legal and optional reserves, 5% of the net profits shall be distributed to shareholders.</i></p> <p><i>The shareholder shall be entitled to his share of profits once a resolution is issued by the General Assembly in the place and time set by the Board as per the rules and regulations applied by Qatar Financial Markets Authority and the financial market where the shares are listed.</i></p> <p><i>The Board shall have the sole and absolute authority to announce, determine, and distribute interim dividends (quarterly or semi-annually) during the fiscal year, subject to obtaining the approval of the Qatar Central Bank and in accordance with the conditions and controls stipulated in the applicable regulations and decisions of the Qatar Financial Markets Authority and the financial markets in which they are listed as well as the applicable regulations.”</i></p>

2)	To authorise the Chairman and/or Vice Chairman of the Board of Directors or any other person authorized by the Chairman of the Board from among the Board members or the Senior Executive Management separately to take the required actions concerning the mentioned amendments to the Articles of Association, including signing the amended Articles of Association before the competent official authorities, including the Authentication Department at the Ministry of Justice of Qatar, subject to obtaining all necessary approvals from the competent regulatory authorities.
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## NOTES

- A Shareholder who cannot attend the meeting may appoint another Shareholder in writing to represent him. The Shareholder may not appoint a Board member as a proxy, and the number of shares held by a Shareholder as a proxy should not under any circumstances exceed 5% of the total shares of the Company (i.e. 202,362,688 shares), except in the case of a proxy given on behalf of a custodian bank or depository bank which is holding shares in respect of an offering of Global Depository Receipts approved by the Extraordinary General Assembly of the Company.

Shareholders who wish to attend the virtual meeting must send the following information and documents to the email address: EGM2024@cbq.qa. at least one day before the meeting date.

For individuals:

- A valid copy of the identification document (Qatari ID or passport).
- Mobile phone number.
- The shareholder's number issued by the Qatar Stock Exchange.
- In the case of a proxy, please attach a copy of the proxy form.

For corporate shareholder representatives who wish to attend the meeting virtually:

- An authorization letter appointing them as representative of said companies for the Extraordinary General meeting.

For corporate shareholder representatives who wish to attend the meeting in person, please present a copy of the authorization letter appointing them as a representative signed and stamped and the supporting documents.

- A Zoom application link will be sent electronically via email to the shareholders attending the meeting virtually and whose contact details have been received. Based on the link, the shareholders will be required to register for the meeting two hours before the meeting. Registrations will also be accepted in person at Commercial Bank Plaza, Ground floor, Al Markhiyah Street, Al Dafna. Upon the completion of the registration procedure, the shareholder will be sent another link, which will direct him to the virtual meeting room on the Zoom application.
- Zoom attendees can discuss agenda items and virtually direct their questions, if any, to the Board of Directors or the external auditor, through the second link that will be sent at the beginning of the meeting, by sending such questions through the Zoom chat window during the meeting. With regard to voting on the items of the meeting agenda, any shareholder who has an objection to an item should raise his hand by using the relevant button in the Zoom application to express his objection during the voting process. If a shareholder does not raise his hand, it shall be deemed as an approval of the agenda item.
- This invitation constitutes a legal announcement to all Shareholders and there will be no requirement to send a special mail invitation in accordance with the Companies Law.
- Please visit Commercial Bank's website at [www.cbq.qa](http://www.cbq.qa) to review the supporting documents.